



Inskrywingsvorm / Application form

Kind se informasie / Child's information	
Volle Name / Full Names:	
Noemnaam / First Name:	
Van / Surname:	
Geboortedatum / Date of birth:	
Huidige Ouderdom / Current Age:	
Huistaal / Home Language:	
Taalkeuse vir onderrig / Language choice for teaching:	Afrikaans / English (Omkring die gepaste keuse)
Geloof / Religion:	
Woonadres / Physical address:	
Posadres / Postal address:	

Skoolfoie Uiteensetting / School Fees Breakdown

Kies een van die volgende opsies en dui aan of u kind ontbyt moet kry by die skool / Choose one of the following options and indicate if your child should receive breakfast at school:

<u>Opsie / Option</u>	<u>Koste per maand / Cost per month</u>	<u>Tyd / Time</u>	
Jaarlikse registrasie fooi / yearly registration fee	R1430.00		✓
Voltyds (<u>5 dae/week</u>) maandlikse fooi / Full time (<u>5 days/week</u>) monthly fee	R2695.00	07h00 – 13h00	
Voltyds (<u>5 dae/week</u>) maandlikse fooi met nasorg / Full time (<u>5 days/week</u>) monthly fee with aftercare	R2887.50	07h00 – 14h30	
Voltyds (<u>5 dae/week</u>) maandlikse fooi met nasorg / Full time (<u>5 days/week</u>) monthly fee with aftercare	R3080.00	07h00 – 15h30	
Voltyds (<u>5 dae/week</u>) maandlikse fooi met nasorg / Full time (<u>5 days/week</u>) monthly fee with aftercare	R3272.50	07h00 – 16h30	
Slegs sekere dae per week / Only certain days a week	R165/day half day R330/day full day	07h00 – 13h00 07h00 – 16h30	
Daaglikse ontbyt / Daily breakfast	R220		
Sal eie ontbyt voorsien / Will supply own breakfast	-		

Was jou kleuter in 'n speelgroepie, kleuterskool of dagsorg? /

Was your child previously in a playgroup, preschool or daycare?

Ja / Yes



Nee / No

As **ja**, gee asseblief die besonderhede van die instansie /

*If **yes**, please provide details of the institution:*

Naam van instansie / Name of institution: _____

Kontak besonderhede / Contact details:

Naam van kontak person / Name of contact person: _____

Nr. / No.: _____

Vader se inligting / Father's Details	
Volle Name / Full Names:	
Van / Surname:	
ID nr:	
Huis nr. / Home no.:	
Selfoon nr. / Cell no.:	
Eposadres / Email address:	
Huwelikstatus / Marital Status:	
Geloof / Religion:	
Werkgewer naam / Employer name:	
Beroep / Occupation:	
Werk nr. / Work no.:	

Moeder se inligting / Mother's Details	
Volle Name / Full Names:	
Van / Surname:	
ID nr:	
Huis nr. / Home no.:	
Selfoon nr. / Cell no.:	
Eposadres / Email address:	
Huwelikstatus / Marital Status:	
Geloof / Religion:	



Werkgewer naam / <i>Employer name:</i>	
Beroep / <i>Occupation:</i>	
Werk nr / <i>Work no.:</i>	
Besonderhede van familielid wat kind mag optel / Details of family member that may collect child	
Volle Name / <i>Full Names:</i>	
Van / <i>Surname:</i>	
ID nr:	
Selfoon nr. / <i>Cell no.:</i>	
Verhouding met kind / <i>Relationship to child:</i>	
Mediese Geskiedenis / Medical History	
Is u kleuter geïmmuniseer / <i>Has your child been fully immunised?</i>	Ja / Nee Yes / No
Kroniese kondisies / <i>Chronic conditions:</i>	Ja / Nee Yes / No
Indien ja, gee asb besonderhede / <i>If yes, please specify:</i>	
Medikasie / <i>Medication:</i>	
Enige Allergieë / <i>Particulars of Allergies:</i>	
Besonderhede van siektetoestand wat stremmend (emosioneel/liggaamlik) op die kind inwerk / <i>Particulars of mental and physical illnesses:</i>	
Het u kind gehoortoets ondergaan? / <i>Did your child have a hearing test?</i>	Ja / Nee Yes / No
Het u kind al oogtoetse ondergaan? / <i>Did your child have eye tests?</i>	Ja / Nee Yes / No



Mediese Besonderhede / Medical Particulars	
Huisdokter / <i>Medical doctor:</i>	
Telefoon nr / <i>Telephone no.:</i>	
Mediesefonds naam / <i>Name of Medical aid:</i>	
Mediesefonds nr / <i>Medical aid no.:</i>	
Kontakpersoon indien ouers nie beskikbaar is nie / <i>Emergency contact if parents are unavailable:</i>	
Selfoon nr / <i>Cell no.:</i>	
Hiermee gee ek toestemming dat medikasie deur die kleuterskool toegedien mag word in 'n noodgeval as ek/ons nie beskikbaar is nie / <i>I hereby give permission to the school to give medicine to my child in an emergency situation when I/we am/are not available</i>	
	<i>(Teken asb/ Please sign)</i>



Die volgende moet aan inskrywing geheg wees / *The following document must be attached with entry form:*

- Gesertifiseerde geboortesertifikaat / *Birth Certificate*

- Gesertifiseerde immuniseringskaart van leerder / *Certified copy of immunisation card*

- Gesertifiseerde afskrifte van beide ouers ID's / *Certified copies of both parents' ID's*

- Ons het die Beleid & Prosedures geles en verstaan dit /
We have read and understood the Policies & Procedures

Ek, _____, verklaar dat al die inligting wat ek hierbo ingevul het waar en reg is na die beste van my vermoë.

I, _____, declare that all the information contained in this document is true and correct to the best of my knowledge.

Geteken by / *Signed at* _____ op hierdie dag die / *on this day the*
_____ van / *of* _____ 20_____

Handtekening / *Signature*



Cheeky Cubs Preschool: Policies and Procedures

I. School Ethos

Cheeky Cubs is a Christian preschool. Children will be exposed to Christian traditions such as Bible readings, prayers, and the singing of Christian songs. If you prefer that your child does not participate, please notify us in writing.

2. Registration and Payment

Payment Policy

- School fees are payable in advance on the first school day of each month.
- No cash payments will be accepted.
- If fees are more than two months (60 days) in arrears, your child will no longer be admitted to school and the account will be handed over for debt collection.

Banking Details

- **Account Name:** Cheeky Cubs Preschool
- **Bank:** FNB Malelane
- **Account Number:** 6287 1127 059
- **Branch Code:** 250655
- **Reference:** Your child's name
- **Proof of Payment:** admin@cheekycubs.co.za



Application Documents

Please submit certified copies of:

- Your child's birth certificate
- Your child's immunisation card
- Both parents' ID documents

No Refunds

No fees will be refunded for absence due to illness, holidays, staying home, or transfer to another preschool.

3. School Fees and Hours

Annual Registration Fee (once-off)

- R1430.00 (covers workbooks, stationery, and overhead costs)

School Fees (January – December)

- Annual school fees must be paid in full by 20 December.
- No reports will be issued if fees are not up to date.



Hours and Rates

Time Slot	Monthly Fee
07:00 – 13:00	R2695.00
07:00 – 14:30	R2887.50
07:00 – 15:30	R3080.00
07:00 – 16:30	R3272.50

Daily Option	Fee
Half Day (07:00 – 13:00)	R165.00
Full Day (07:00 – 16:30)	R330.00

Breakfast

- Breakfast available at R220 per child per month.

Aftercare

- 13:30 – 16:30
- Additional cost: R192.50 per hour
- Full aftercare (until 16:30): R577.50 per month
- If your child is not enrolled for the full-day programme but stays for the afternoon session, an aftercare fee of R30 per afternoon will apply.



Late Collection and Penalties

- Penalty: R100 per hour if your child is collected after 16:30.

4. Daily Requirements

- School bags must be packed daily with:
 - One extra set of clean clothes and underwear
 - Lunchbox and drink (no sweets please)
 - All items clearly labelled
- If your child attends aftercare, please pack a second lunchbox.
- Babies: Parents are responsible for nappies, wet wipes, bum cream, bottles, and extra clothes. A list of required items will be provided upon registration.

5. Health and Safety

- Check regularly for head lice and wash hair with lice shampoo.
- Sick children must stay home. No child with green or yellow nasal discharge, persistent cough, fever, diarrhoea, or other signs of infection will be admitted.
- If symptoms appear during the school day, the child must be collected immediately.
- Children may only return once symptom-free for 24 hours without medication, or with a doctor's certificate confirming they are no longer contagious.



6. Administration and Communication

- Notify the school immediately of any changes to your cellphone number or residential address.
- If someone other than the registered guardian is collecting your child, this must be confirmed in writing or by phone.
- Smartwatches are not allowed – they disrupt classroom activities.

7. Transport Policy

- Parents are directly responsible for transporting their children to and from the preschool.
- No teacher may transport a child to their home unless prior approval is granted by the principal.
- If using bus or taxi transport, it is the parent's responsibility to inform the driver of:
 - School rules and times
 - Important communication shared from time to time
- If you, as the parent, collect your child instead of the usual driver, please notify both the teacher and the office in advance.

Note: If no communication is received, it will be assumed that transport arrangements remain unchanged.



8. Academics and School Activities

- Grade RR & R learners must attend daily – these years are compulsory.
- School readiness assessments for Grade R are conducted internally by a third party. Private testing is optional.
- School terms and holidays align with provincial school calendars where possible.

9. Dress Code and School Rules

- Children must wear Cheeky Cubs T-shirts and hats to all school events.
- No toys or bicycles from home are allowed.
- Please do not park in front of the preschool gate or the neighbouring residence.



10. Consent for Social Media and Marketing

Cheeky Cubs Preschool may occasionally take photos or videos of children during school activities, outings, or special events. These may be used for:

- Social media platforms (e.g. Facebook, Instagram)
- Marketing materials (e.g. posters, brochures, website)
- Internal communication with parents (e.g. WhatsApp groups, newsletters)

In accordance with the **Protection of Personal Information Act (POPIA – Act 4 of 2013)**, no media will be shared without your prior consent. No names or personal details will be published without explicit permission.

By signing the application form, you grant Cheeky Cubs Preschool permission to use media of your child as outlined above. If you do not wish to grant permission, please notify us in writing.



I/we, Mr. _____ Mrs. _____, parents
of

_____ (full name and surname of child) identify
myself / ourselves with the rules of the abovementioned preschool.

I/we confirm and accept that all school fees are payable in advance, on the first school day
of each month. I/we understand that, should I/we neglect any payment, the preschool
shall be entitled to take legal action.

SIGNATURE OF PARENT/S OR GUARDIAN

DATE

INDEMNITY

I/we, _____ (full names &
surnames of

parents / guardian) of _____ (full names &
surname of child)

Hereby grant permission for him/her to participate in all activities of Cheeky Cubs
Preschool.

I hereby indemnify on behalf of myself, the executors and my child aforesaid and absolve
the principal, personnel and all helpers against and from any or all claims whatsoever that
may arise in connection with any loss or damage to the property or any injury to the
person of my child aforesaid in the course of all authorised activities, or whilst on school
property.



This indemnity excludes claims arising from gross negligence or willful misconduct.

I hereby indemnify on behalf of myself, executors, and my child the principal, personnel, drivers of motor vehicles, bus drivers and their spouses appointed by the principal to transport the abovementioned child to and from outings for any claims in total whatsoever that may arise in connection with any loss or damage to the property or any injury to the person of my child aforesaid in the course of the transport to and from outings whatever the cause and outcome of the accident / situation may be.

I hereby confirm that any permission from myself, whether writtenly or orally given for an outing, and if I leave my abovementioned child at school, my permission is final to take part. This permission shall remain in force and be of effect for the duration of the child's enrolment at Cheeky Cubs preschool.

I agree that I shall be responsible for the payment of all medical and/or hospital accounts, where applicable, should an injury be sustained to the abovementioned child while taking part in the activities of the school during an outing and whilst on the school property.

SIGNED at _____ on this _____ day of _____ 20_____.

SIGNATURE OF PARENTS



Dear Parent(s),

To help keep your child's day at preschool comfortable, safe, and well-organized, we kindly ask that certain daily items be sent along. These essentials allow us to respond quickly to any situation — from spills to weather changes — and ensure your little one is always cared for, clean, and ready to learn and play.

Thank you for your cooperation and for the trust you place in us.

 **Items to be placed in each child's cubby:**

All children (across all age groups):

- 1 × 200–300ml bottle of liquid hand soap
- 1 × box/pack of 200 white tissues
- 2–3 washcloths (clearly labelled with your child's name)
- 1 × extra set of clothes and underwear (clearly labelled in a ziplock bag)
- 1 × pack of **sweets or small packs chips.**

 **Baby Class (0–12 months)**

A detailed list of required items will be provided upon enrolment, tailored to your baby's age and feeding needs.



Toddlers (1–3 years)

If your child is not yet potty trained, please ensure you send enough of the following:

- Nappies
- Wet wipes
- Bum cream
- Disposable plastic nappy bags

Grade RRR, RR and R

Please refer to the list above under “All children.” These items are sufficient for daily classroom use.

Please feel free to reach out if you have any questions. We look forward to working with you to create a loving and well-organized learning environment for your child.

Kind regards,

Narine Le Grange

 084 746 3306 |  admin@cheekycubs.co.za



2026 Datums / Dates

Oueraande / Parent evenings

29 Januarie / January – algemeen / general
14 & 15 April – individueel / individual
07 & 08 Oktober / October – individueel / individual

Kwartaal Datums

Term Dates

Kwartaal/Term 1

14/01/2026 – 27/03/2026

Kwartaal/Term 2

08/04/2026 – 26/06/2026

Kwartaal/Term 3

21/07/2026 – 23/09/2026

Kwartaal/Term 4

06/10/2026 – 11/12/2026

Fondsinsameling per klas

Fundraising per class

26 Maart / March –

1-3jr / yr: Franci Osborne

29 Mei / May –

5-6jr / yr: Carla Liebenberg

27 Junie / June –

4-5jr / yr: Anette Eloff

31 Julie / July –

3-4jr / yr: Anlica Schönfeldt

28 Augustus / August –

3-12 months: Narine Le Grange

Skoolfondsinsameling

School Fundraising

08 Aug 2026

Publieke Vakansiedae

Public Holiday school

Hierdie dae sal die kleuterskool gesluit wees:

The nursery school will be closed on these days:

27 April – Maandag / Monday

01 Mei / May – Vrydag / Friday

15-16 Junie / June –

Maandag – Dinsdag / Monday - Tuesday

10 Augustus / August – Maandag / Monday

24 September – Donderdag / Thursday

Spesiale Dae/Special Days

14 Februarie / February –

Valentynsdag / Valentine's Day

10 Mei / May – Moedersdag / Mother's Day

21 Junie / June – Vadersdag / Father's Day

Toesprake/Speeches

(Gr. RRR, RR & R)

22 April – Die klerie wat ek dra / The clothes I wear

08 September – Wilde diere / Wild animals

Fotodag / Photo day

Datums sal gestuur word sodra dit beskikbaar is.

Dates will be sent when it is available.

Konsert & Prysuitdeling / Concert and prize giving

10 September

Kabouter atletiek / Tiny Track stars

21 November



2026 Temas / Themes

Januarie / January

1. 14-16 My skool & speelgoed /
My school & toys
2. 19-23 My maats / My friends
3. 26-30 My Alles oor my /
All about me

Februarie / February

4. 02-06 My liggaam / My body
5. 09-13 My emosies / My emotions
6. 16-20 My sintuie - Ek kan sien /
My senses - I can see
7. 23-27 My sintuie - Ek kan ruik /
My senses - I can smell

Maart / March

8. 02-06 My sintuie - Ek kan hoor
My senses - I can hear
9. 09-13 My sintuie - Ek kan proe
My senses - I can taste
10. 16-20 My sintuie - Ek kan voel
My senses - I can feel
11. 23-27 Gesonde leefwyse & Higiëne /
Healthy living & Hygiene

Kleuterskool Sluit / Nursery school term break

April

12. 08-10 My familie / family
13. 13-17 Groete / Vegetables
14. 20-24 Vrugte / Fruit
15. 28-30 Graan/koring/brood

Mei / May

16. 04-08 Soorte Huise /
Types of houses
17. 11-15 Veiligheid in en om die huis /
Safety in and around the house
18. 18-22 Gevare in en om die huis /
Dangers in and around the house
19. 25-29 Weer / Weather

Junie / June

20. 01-05 Weer / Weather
21. 08-12 Water
22. 17-19 Water
23. 22-26 Gesonde omgewing /
Healthy environment

Kleuterskool Sluit / Nursery school term break

Julie / July

24. 21-24 Op die plaas / On the Farm
25. 27-31 Plaasdiere / Farm Animals

Augustus / August

26. 09-07 Voëls / Birds
27. 11-14 Insekte / Insects
28. 17-21 Reptiele / Reptiles
29. 24-28 Die padda / The frog

September

30. 31-04 Dinosaurusse / Dinosaurs
31. 07-11 Troeteldiere / Pets
32. 14-18 Seediere / Ocean Animals
33. 21-23 Wilde diere / Wild Animals

Kleuterskool Sluit / Nursery school term break

Oktober / October

34. 06-09 Vervoer - water / Transport - water
35. 12-16 Vervoer - lug / Transport - air
36. 20-24 Vervoer - land / Transport - land
37. 27-31 Beroepe / Jobs people do

November / November

38. 03-07 Beroepe / Jobs people do
39. 10-14 Sport
40. 17-21 Sport
41. 24-28 Feeste / Celebrations

Desember / December

40. 01-05 Feeste / Celebrations
41. 08-12 Kersfees

**Kleuterskool Sluit vir die jaar /
Nursery school for the year**