



## CHEEKY CUBS POLICIES AND PROCEDURES

1. Cheeky Cubs is a Christian school and as such, children will be exposed to Christian-based traditions such as bible readings, prayer and singing Christian songs. If you would prefer that your child not partake in these traditions, please notify us in writing.

2. School fees **MUST** be paid monthly in advance.

Banking details:

**Cheeky Cubs Preschool**

**FNB Malelane**

**Acc #: 6287 1127 059**

**Branch code: 250655**

**CHILD'S NAME AS REFERENCE.**

Email proof of payment to: [admin@cheekycubs.co.za](mailto:admin@cheekycubs.co.za)

If the school fees are overdue for 2 (two months), your child will not be allowed to attend the nursery school, and no reports will be handed out before school fees are paid up to date.

**NO SCHOOL FEES IN CASH!!**

3. SEND A COPY OF CHILD'S **BIRTH CERTIFICATE** TO SCHOOL!

4. **No refunds can be claimed in case of illness, holidays or when the child leaves the nursery school.**

5. **Registration Fees: R1300.00. (This covers the expenses for workbooks etc.)**

6. Registration Fees must be paid every year!

7. **School Fees: January to December. School fees for the year must be paid in full before 20 December of the respective year.** Please note that no reports will be handed out if your child's school fees are not paid up to date.

8. No day visitors are allowed due to the Covid regulations.

9. Aftercare will be available from **13h30 – 16h30** for an additional **R175.00 for every hour after 13h30 per month**. In other words, if your child stays every day until 16h30 then that will amount to an additional R525.00 per month.



**School fees Breakdown:**

Yearly registrations Fee	R1300.00	
Per Month	R2450.00	07h00 – 13h00
Per Month Aftercare	R2625.00	07h00 – 14h30
Per Month Aftercare	R2800.00	07h00 – 15h00
Per Month Aftercare	R2975.00	07h00 – 16h30
Per day	R150 per half day	07h00 – 13h00
	R300 per full day	07h00 – 16h30

10. **Breakfast** can be provided at an additional cost of **R200** per child per month.
11. **School hours are from 07:00 - 13:00.**  
**Aftercare hours are from 13:30 – 16:30**  
**Drop-off times in the morning are from 07h00 – 08h00**  
**PLEASE NOTE: THAT PARENTS CAN PICK UP THERE CHILDREN FROM 12:30 ON FRIDAYS**
12. Gr RR & R must attend the preschool every day. If not will they get behind with the program. These two years are **COMPULSORY**
13. Notice must be given one month in advance if the child is leaving preschool.
14. Extra classes: Parents will be responsible for any extra payments for extra classes given by external personnel.
15. Children must bring a lunchbox and cool drink to school every day for lunch time. Only healthy options are allowed in lunchboxes (e.g., sandwich, fruit, yoghurt, cheese, nuts etc.). A juice or water must also be packed. **NO SWEETS PLEASE!!**
16. You must pack an extra lunchbox for the afternoon.
17. School readiness tests for Gr. R will be done during the year. Feel free to let your child get tested privately.
18. Public Holidays will be same as the Public schools but may be changed.
19. Parents must inform the school if another person, other than the person provided on the list, is going to pick up the child that.
20. **Children’s toys must be left at home PLEASE. NO BICYCLES ALLOWED!**
21. Please check your child for head lice and please use lice shampoo on a regular basis.
22. Please mark all items, clothes etc. Please send extra clothes along to preschool.



23. Don't put any medicine in your child's bag. Medicine must be handed in at the teacher in a plastic bag, clearly marked. You are responsible to collect medicine again.
24. **Babies:** parents are responsible for wet wipes, nappies, bum cream etc. Please pack an additional set of clothes each day for your child as well.
25. Every parent is responsible for informing the nursery school if your cell phone number changes.
26. Your child must wear nursery school T-shirts and hats with every school function. That will be available to purchase from the school. Hats are compulsory.
27. No phone watches are aloud at school.
28. No parking in front of the school gate and the neighbour's gate please!!